

## 16. BOARD OF EXAMINERS (BoE)

- 16.1 The authority for approving the overall results of students rests with the Board of Examiners (BoE). The BoE will meet at the end of each semester (except for Summer Term unless there are students who are eligible to graduate after the completion of Summer Term subjects) and is responsible to the Senate for making:
- (i) a decision on the classification of awards to be granted to each student on completion of the programme;
  - (ii) a decision on deregistration cases; and
  - (iii) a decision on cases with extenuating circumstance.
- 16.2 These decisions are made by the BoE at the end of each semester in the light of the standard of student achievement appropriate to the award to which the programme is designed to lead, the aims of the programme, the students' performance on the programme in previous years, the general assessment regulations of the University, the specific programme regulations, and good practice established in the University and elsewhere.
- 16.3 The BoE will not attempt to change the grades for any student in any subject nor condone failures. The decisions of the BoE, except those on award and deregistration cases which are straightforward, will be ratified by the Faculty Board. The Faculty Board may refer the decisions back to the BoE for further consideration and explanation.
- 16.4 Any decisions by the BoE outside the general assessment regulations of the University, supported by the Faculty Board, should be referred to the Academic Regulations Committee for ratification. All such cases shall be reported to the Senate. Decisions by BoE outside the programme regulations but within the general assessment regulations of the University fall within the authority of the Faculty Board.
- 16.5 Students shall be formally notified of decisions affecting them after the BoE meeting except for those whose cases require ratification of the Faculty Board. For the latter cases, students shall be formally notified of decisions after the Faculty Board's ratification or, if a decision is outside the General Assessment Regulations, after the Academic Regulations Committee ratifies that decision. Any prior communication of results to these students shall be subject to formal ratification.