

## **24. RECORDING OF DISCIPLINARY ACTIONS IN STUDENTS' RECORDS**

- 24.1 With effect from Semester One of 2015/16, disciplinary actions against students' misconducts will be recorded in students' records.
- 24.2 Students who are found guilty of academic dishonesty will be subject to the penalty of having the subject result concerned disqualified, and be given a failure grade with a remark denoting 'Disqualification of result due to academic dishonesty'. The remark will be shown in the students' record as well as the assessment result notification and transcript of studies, until their leaving the University.
- 24.3 Students who have committed disciplinary offences (covering both academic and non-academic related matters) will be put on 'disciplinary probation'. The status of 'disciplinary probation' will be shown in the students' record as well as the assessment result notification, transcript of studies and testimonial during the probation period. The disciplinary probation is normally one year unless otherwise decided by the Student Discipline Committee.
- 24.4 The University reserves the right to withhold the issuance of any certificate of study to a student who has unsettled matters with the University, or who is subject to disciplinary action.