

To: Academic Advisor (see name of staff concerned below)
Department of Electronic and Information Engineering
The Hong Kong Polytechnic University
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Assessment Form for Work-Integrated Education (WIE) Placement by WIE Employer/Supervisor

Student undertaking the WIE placement should complete Part A below and submit the form to the WIE Employer/Supervisor for completion of Part B. The Employer/Supervisor please return the form to the Academic Advisor of the Department by email after completing Part B. The information provided in this form will only be used for processing the student's fulfilment of WIE requirement.

Part A: Background Information (to be completed by Student)

Name of student : _____ Company worked for : _____

Name of Academic Advisor : _____

Position held : _____ Work duration : From _____ to _____

Total no. of hours/weeks/months worked : _____

Total income earned in this placement (including other benefits): _____

Part B: Assessment of Student's Performance in WIE Placement
(to be completed by WIE Employer/Supervisor)

1. I consider the overall performance of the above-named student during his placement period in our company to be :
- Excellent
 - Good
 - Satisfactory
 - Marginal
 - Not satisfactory

2. My assessment of the student's achievement of the learning outcomes is as follows:

	The student is able to:	Pass	Fail	Cannot be Assessed
a.	Apply knowledge of computing and mathematics appropriate to the discipline of Internet and Multimedia Technologies.			
b.	Apply knowledge of Internet and Multimedia Technologies to the abstraction and conceptualisation of Information and Communications Technology (ICT) models.			

*Please delete as appropriate

	The student is able to:	Pass	Fail	Cannot be Assessed
c.	Analyse a problem in Internet and Multimedia Technologies, and identify and define the computing requirements appropriate to its solution.			
d.	Design, implement, and evaluate a system, process, component, or program in Internet and Multimedia Technologies to meet desired needs with appropriate consideration for public health and safety, social and environmental considerations.			
e.	Use current techniques, skills, and tools necessary for practice in Internet and Multimedia Technologies with an understanding of the limitations.			
f.	Function effectively on teams to accomplish a common goal.			
g.	Understand professional, ethical, legal, security and social issues and responsibilities.			
h.	Communicate effectively with a range of audiences.			
i.	Analyse the local and global impact of Internet and Multimedia Technologies on individuals, organisations, and society.			
j.	Recognise the need for and engage in continuing professional development.			

3. Other comments (please use additional sheets if necessary):

Signature : _____

Name of WIE Employer/Supervisor : _____

Name of Company & Company Chop : _____

Date : _____

March 2018

EIE/WIE/forms/WIE Form B(42477)(Mar2018).doc

*Please delete as appropriate