

## 9. CO-CURRICULAR ACTIVITIES

9.1 Students are required to participate in at least 6 cumulative hours of non-credit bearing co-curricular activities (CCA) in order to satisfy the overall requirement of general education before graduation. The said duration can cover a combination of a number of recognized CCA. The scope of activities recognized for fulfilling the requirement of mandatory CCA is determined by Student Affairs Office (SAO) (<http://www.polyu.edu.hk/sao/cca>) and outlined as follows:

- (i) The CCA is non-credit bearing and non-course-required.
- (ii) The learning outcomes of such activities/programmes should be able to broaden students' horizon, and inspire them to actualize all-round development with emphasis on the strengthening of competencies as mentioned in Section 2.2.
- (iii) The format of these activities can be structured short courses, experiential learning, workshops, competitions, talks and seminars, study tour, voluntary work within PolyU and Community Service Learning Programme, etc.
- (iv) Community projects can be also recognized as co-curricular activities if the community services are endorsed by the department. Community projects with pre-training and/or briefing sessions are more desirable.
- (v) The activities should be organized or co-organized by PolyU faculties/schools/departments/units/committees, and/or endorsed by the aforesaid parties as fulfilling the above criteria. The organizer of these activities should ensure that quality assurance mechanism is in place as a measurement of student learning outcome.

### 9.2 Exception

Activities like internship, placement, paid work, and contribution made by office-bearers in student bodies are NOT considered as CCA. Activities counted as Work-integrated Education (WIE) should not be counted as CCA.

### 9.3 Fulfilment Status

Students may check their CCA Fulfilment Status in SPECIAL ePortfolio at <http://www.polyu.edu.hk/sao/special/portal>.

Besides, students will be notified by email if they have not fulfilled the CCA requirement. Email reminder encouraging students to take part in co-curricular activities will be sent once every semester.