

The Hong Kong Polytechnic University  
Department of Electronic and Information Engineering

Minutes of the Class Feedback Meeting (2006/2007 Semester 2) of Part-time BEng (Hons) Degree Programme in Electronic and Information Engineering (Programme Code: 42074/42078, Year 1, 2 and 3) held on 19 March 2007 at 7:00 p.m. in Room CD634.

- Present:
- |                 |                                      |
|-----------------|--------------------------------------|
| Mr K.Y. Tong    | (Chairman and Programme Leader, EIE) |
| Dr C.K. Leung   | (DQAC Chairman, EIE)                 |
| Dr S. Hau       | (EIE442 Subject Lecturer, EIE)       |
| Mr Ki Chi Yuen  | (42078 PTD3 Class Representative)    |
| Mr Lau Wing Fai | (42078 PTD3 Class Representative)    |
| Miss J. Ng      | (Secretary)                          |
- Absent with apologies:
- |               |                                |
|---------------|--------------------------------|
| Mr Peter Chiu | (AF3901 Subject Lecturer, AF)  |
| Mr Peter Mok  | (ENG306 Subject Lecturer, ENG) |

Minutes

Action

M1            The Chairman welcomed the students and the staff attending the meeting.

“AF3901 Economics for Engineers”

M2            Some students found that the topics in this subject were too general. They wished more case studies or daily-life examples and more in-depth topics could be given during tutorial sessions. The subject lecturer responded via email before the meeting that the subject has been taught for many years to students in various departments of Faculty of Engineering. During these years, the topics have been continuously revised to suit the students. He explained that the subject consisted of two parts including Economics and Costing. Each part would be taught in seven weeks respectively. It has been found that it was not possible to cover too many Economics topics within seven weeks, thus the syllabus concentrates on Microeconomics with lots of discussion on current economics issues in Hong Kong and worldwide. The subject lecturer furthered that regarding the choice and depth of topics, satisfactory feedbacks had been received from various departments of Faculty of Engineering in these years. He understood that students who had studied Economics might find the subject a bit basic to them. On the contrary, as most students in the class did not have Economics background, they had shown their anxiety over the subject as it was their first time studying Economics. The subject lecturer agreed that he would consider increasing the depth of content of the subject if the same kind of feedback is received in the future.

<u>Minutes</u>		<u>Action</u>
M3	<p>Students wished that more tutorial sessions could be arranged. <b>The Chairman</b> would relate the feedback to the subject lecturer.</p> <p><u>“ENG306 Engineering Management”</u></p>	The Chairman
M4	<p>They appreciated the teaching of the subject lecturer and the atmosphere in lectures. Students were interested in studying this subject. Students benefited greatly from case studies as they were divided into small groups for presentation, and advice would be given by the subject lecturer immediately.</p> <p><u>“EIE442 Data and Computer Communications”</u></p>	
M5	<p>Students expressed their dissatisfaction with the classroom QR404. Students commented that QR404 was too wide, and those sitting near the sides of the classroom had difficulty in reading on the dual projection screens. The subject lecturer agreed with the above feedback and had already been seeking for substitution. The <b>subject lecturer</b> would check if laboratory CF004 could be booked for replacement. The DQAC Chairman suggested the subject lecturer to consider splitting the class into small classes in the future.</p> <p><i>[Post-meeting note: Having checked with the General Office of EIE, the subject lecturer confirmed that CF004 would not be available for booking on every Thursday from 6:30 p.m. to 9:00 p.m. The subject lecturer had informed the class representative via email that the location of the classroom would remain unchanged. The subject lecturer had related his comment on QR404 to FMO.]</i></p>	Subject Lecturer
M6	<p>Students wished that CCNA could be included in this subject. The DQAC Chairman responded that the objective of this subject was different from CCNA, and it was not appropriate for a University to follow the module of CCNA. He explained that this subject covered more on general Data Communication such as OSI 7-layer model and protocol operations, and it aimed at helping students to build a concrete foundation on Data Communication and Networking. On the contrary, CCNA focused on operational details, such as specific commands of operating Cisco router. The DQAC Chairman suggested the subject lecturer to develop some laboratory exercises related to Cisco routers, so that students could gain hands-on experience with networking. The <b>subject lecturer</b> would consider including router experiments in the laboratory.</p>	Subject Lecturer

Minutes

Action

M7 Students wished that subjects could be offered in this summer term. The Chairman responded that due to the availability of teaching staff, no subjects will be offered in the summer term of 2006/07.

“Reimbursement of Final-year Project Expenses”

M8 Students reported that it would be difficult for part-time students to submit receipts for the expenses of final-year projects to Mr K.C. Tsoi for reimbursement after office hour. Students suggested receipts could be dropped into the collection box of EIE General Office, and thus Mr K.C. Tsoi could collect them in the next working day. **The Chairman** would relate the feedback to General Office for consideration.

The  
Chairman

*[Post-meeting note: After a discussion with the General Office, it was agreed all receipts should be submitted to Mr K.C. Tsoi to avoid any misunderstanding during the procedure of reimbursement.]*

A.O.B

M9 There being no other business, the meeting was adjourned at 8:45 p.m.

Janice NG  
Secretary  
Class Feedback Meeting  
Department of Electronic and Information Engineering

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30 March 2007